



Andrews Osborne
ACADEMY

SECONDARY SCHOOL TRANSCRIPT REQUEST

I am writing to request official copies of my transcript to be sent to my current school.

STUDENT INFORMATION:

Name: _____

Dates attended: _____

Current Home Address: _____

I authorize you to send _____ copies of my official secondary school
(number)
transcript to Andrews Osborne Academy.

(Student signature and date)

Please send the requested number of transcripts to:

Andrews Osborne Academy
Attn: Registrar
38588 Mentor Ave.
Willoughby, OH 44094 USA